



CHANDIGARH COLLEGE OF ENGINEERING AND TECHNOLOGY (DEGREE WING)

Government Institute under Chandigarh (UT) Administration | Affiliated to Panjab University, Chandigarh
Sector-26, Chandigarh. PIN-160019 | Tel. No. 0172-2750947, 2750943

Date:

Ref. No. CCET/DG/TPO/

To,

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Subject: Request for Semester Internship

Dear Sir/Madam,

It gives us immense pleasure to introduce **Chandigarh College of Engineering & Technology**, one of the pioneers of engineering & technology education in Chandigarh. The College was started in the year 2002 and running the 4-years Bachelors degree programs in Engineering Courses. The College offers the four years BE degree Programmes in Computer Science & Engineering, Electronics and Communication Engineering, Mechanical and Civil Streams. Admission to the college is only on the basis of JEE rank.

As a part of curriculum introduced by Panjab university and to give practical exposure to the students in their branch of engineering students are required to undergo one semester training in a reputed organization in their 8th semester.

During the period of on-the job training in various divisions of the organization, the students are to be assigned a suitable project, which will provide the opportunity to apply theoretical concepts in practical situations. This can also help your esteemed organization in previewing the student as prospective employee.

We request you to allow our student Mr./Ms. _____ BE in _____ of _____ Semester to undergo one semester internship starting from _____ and issue the confirmation of training to undersigned.

You are requested to evaluate the performance of the candidate during the internship and send us marks in the middle and end of the semester.

Thanks and Warm Regards,

Training and Placement Officer/ Training Coordinator
Chandigarh College of Engineering & Technology
Sector-26, Chandigarh-160019
E-mail: tpo@ccet.ac.in